

Care for the Carers
PERSON SPECIFICATION
Team Leader

Qualifications	Degree level education, or equivalent	Desirable
Experience	Experience of providing one to one advice and support to unpaid carers or other vulnerable or marginalised clients	Essential
	Experience of managing staff or volunteers	Essential
	Experience of delivering group support and/or training	Essential
	Experience of advocating on behalf of carers or other vulnerable clients	Essential
	Experience of working in voluntary sector, and/or health and social care	Desirable
	Project management experience	Desirable
Abilities, Skills & Knowledge	Able to carry out an assessment of carers' needs	Desirable
	Able to gain and maintain carers' confidence whilst working within professional boundaries and confidentiality policies	Essential
	Able to help carers to develop their own support networks and make decisions about the support they need	Essential
	Awareness of issues, legislation and government policy impacting carers.	Essential
	Able to gain colleagues' trust and support them to deliver quality services to carers.	Essential
	Able to build robust partnerships with Health and Social Care and Third Sector partners.	Essential
	Able to represent care for the Carers in the community and in multi-agency meetings	Essential
	IT literate, able to confidently use databases, microsoft outlook, excel, word and powerpoint	Essential
	Understand safeguarding issues and responsibilities in relation to vulnerable adults, young people and children	Essential
	Able to maintain appropriate monitoring information and produce reports	Essential
Personal Qualities	Possessing a positive, confident approach to work and able to motivate others and lead by example.	Essential
	Good judgement and discretion at all time	Essential
	Able to plan and manage time effectively.	Essential
	Commitment to the vision and mission of Care for the Carers and to the social inclusion of seldom heard carers through a variety of approaches.	Essential
	A team player who can model quality delivery of carers support whilst an active member of the management team.	Essential
	Hold a full UK driving license and access to a car for work travel across East Sussex	Essential