**Care for the Carers**

# PERSON SPECIFICATION

# Services Manager – Young Carers

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| Qualifications | * Degree level education and/or a relevant professional qualification, or 3 years’ experience of working with young people and/or families
 | Essential |
| Experience | * Experience of delivering group and one-to-one support to children and young people
 | Essential |
|  | * Experience of establishing new services based on client need and of strategic development
 | Essential |
|  | * Experience of managing a team in one or more settings providing services to vulnerable people
 | Essential |
|  | * Experience of setting and managing project budgets
 | Desirable |
|  | * Experience of working in the voluntary and/or public sector
 | Desirable |
| Abilities, Skills & Knowledge | * Able to communicate and engage with children and young people and gain their confidence within appropriate boundaries
 | Essential |
|  | * Able to inspire and give strong leadership to a diverse team in order to deliver quality outcomes for young carers
 | Essential |
|  | * Able to work with autonomy and balance competing priorities
 | Essential |
|  | * Excellent communication skills, in a range of formats and with a variety of audiences
 | Essential |
|  | * Able to develop and maintain sound relationships with colleagues and with external agencies
 | Essential |
|  | * Knowledge of education, health and social care and of the voluntary sector’s role in delivering community services, or able to acquire this
 | Essential |
|  | * Excellent IT skills and confidence in using databases and MS Office software to record data and produce analytical reports
 | Essential |
|  | * Knowledge of monitoring and evaluation methodology and practice, and able to incorporate these into service development
 | Essential |
|  | * Knowledge of legislation and good practice regarding working with children and young people, and specifically young carers
 | Essential |
|  | * Awareness of carer issues, legislation and government policy
 | Desirable |
|  | * Ability to drive and access to a car
 | Desirable |
| Personal Qualities & Values | * Commitment to the vision and mission of Care for the Carers and to the social inclusion of young people through a variety of approaches
 | Essential |
|  | * Possessing flexibility, creativity and imagination to develop innovative services
 | Essential |
|  | * Demonstrating a supportive and assertive management style
 | Essential |
|  | * Possessing high professional standards and a commitment to quality assurance
 | Essential |